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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
C. J. Harper, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Tom Eustace, Council Position No. 5

Mike Castro, PhD, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Special Meeting Agenda

Notice is hereby given of a Special Meeting of the City Council of the City of Jersey Village to be held on Monday, April 25, 2016 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Donna McCarty, Chaplain, Jeremy E. Ray American Legion Post 324.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the First Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*

### **D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – February 2016, Quarterly Investment Report - March 2016 and Budget Projections as of March 2016.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report and Street Construction Update

7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report and the Parks and Recreation Departmental Report
8. Report from Code Enforcement

#### **F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on March 21, 2016, the Work Session Minutes for the Meeting held on March 21, 2016, and the Minutes for attendance at a Resident Organized Meeting held on April 4, 2016. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2016-08, approving the City Secretary's application for appointment of an Assistant City Secretary. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2016-09, authorizing the City Manager to enter into a contract with Microsoft Corporation to renew the three-year Software Enterprise Agreement. *Bob Blevins, IT Director*
4. Consider Resolution No. 2016-10, authorizing the City Manager to enter into a lease/purchase agreement with HP Financial Services for a wide format scanner/printer. *Bob Blevins, IT Director*
5. Consider Ordinance No. 2016-09, amending the City's budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, by increasing line item 11-83-4001 (Building and Grounds) in the amount of \$49,000 and decreasing line item 11-82-3536 (Landscaping Materials) in the amount of \$49,000. *Kimberly Terrell, Director of Parks and Recreation*

#### **G. REGULAR AGENDA**

1. Consider Resolution No. 2016-11, receiving the Phase II Final Report of the Traffic Calming Plan, prepared by Gunda Corporation, pertaining to existing traffic conditions and analysis thereof. *Kevin T. Hagerich, Director of Public Works*
2. Discuss and take appropriate action regarding the Traffic Calming Plan prepared by Gunda Corporation, pertaining to existing traffic conditions and analysis thereof. *Kevin T. Hagerich, Director of Public Works*
3. Consider Resolution No. 2016-12, receiving the Capital Improvements Advisory Committee's Semiannual Progress Report. *Debra Mergel, CIAC Chairperson*
4. Consider Resolution No. 2016-13, finding that CenterPoint Energy Houston Electric, LLC's Application for Approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin. Code § 25.243 and to reconcile Docket No. 44572 revenues to increase distribution rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law;

requiring notice of this resolution to the Company and Legal Counsel. *Mike Castro, City Manager*

5. Consider Resolution No. 2016-14, authorizing the City Manager to enter into an agreement with Presidio for the purchase of a new VoIP telephone system. *Bob Blevins, Director of IT*
6. Consider Ordinance No. 2016-10, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas, by amending Chapter 14, Article X, Section 14-251(2) by adding a new Subsection (e) to provide for changes related to sign regulations for single-family residential subdivisions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Christian Somers, Building Official / Development Officer Community Development / Public Works Department.*
7. Consider Resolution No. 2016-15, authorizing the City Manager to enter into a contract with the Foundry Church for the organization and conduct of a Military Appreciation Day event. *Mike Castro, City Manager*
8. Consider Ordinance No. 2016-11, amending the Utility Fund budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in the amount of \$41,276 to cover cost associated with consulting service to perform a water and wastewater rate study. *Isabel Kato, Finance Director*
9. Consider Resolution No. 2016-16, authorizing the City Manager to enter into a contract with ARCADIS U.S., Inc. for Water and Wastewater Rate and Financial Study Update. *Isabel Kato, Finance Director*
10. Consider Ordinance No. 2016-12, temporarily eliminating permit fees for flood damage repairs; providing for waiver of deposits, providing for severability; providing for repeal; and providing an effective date. *Kevin T. Hagerich, Director of Public Works*

## **H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: April 19, 2016 at 3:23 p.m. and remained so posted until said meeting was convened.

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Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).